

Employer Satisfaction Survey

	low				high
1. The student consistently arrives and leaves work on time.	1	2	3	4	5
2. Attendance is acceptable.	1	2	3	4	5
3. Tasks are performed to the agreed upon criteria.	1	2	3	4	5
4. The student displays behavior appropriate to the workplace.	1	2	3	4	5
5. Student interacts appropriately with fellow workers.	1	2	3	4	5
6. School personnel are readily available to offer assistance.	1	2	3	4	5
7. Student doesn't interfere with normal operations.	1	2	3	4	5
8. Coworkers and customers are comfortable interacting with students.	1	2	3	4	5
9. Adequate training and supervision was completed by school personnel.	1	2	3	4	5
10. Student appears to enjoy experience.	1	2	3	4	5
11. Student appearance is satisfactory.	1	2	3	4	5
12. Student performance increased during work experience.	1	2	3	4	5
13. Would consider having another student gain work experience at my business.	1	2	3	4	5

◆ Please add any comments that you feel will benefit _____ at his/her next work site---



CENTRAL HIGH SCHOOL JOB PROGRAM

PERFORMANCE EVALUATION

STUDENT NAME _____ DATE _____

WORK SITE _____

JOB CLASS: COMPLETED _____ PRESENTLY ENROLLED IN _____

Check yes or no if the student has each of the following appropriate job behaviors.
 Circle the inappropriate behavior if applicable or write in any comment.
 Check N/A if the job behavior does not apply to this student or at this time.

<u>ATTITUDES AND WORK HABITS</u>	<u>COMMENTS</u>	<u>YES</u>	<u>NO</u>	<u>N/A</u>
The student :				
1. Exhibits good attendance & punctuality X				
2. Enthusiastic-willing to work				
3. Honest - truthful (admits mistakes) X				
4. Neat & clean (dressed appropriately)				
5. Dependable - responsible - flexible				
6. Able to work without supervision				
7. Courteous - friendly - cheerful X				
8. Able to finish tasks X				
9. Motivated (not just for pay check)				
10. Demonstrates a positive attitude				
11. Cooperates with: employer				
12. co-workers X				
13. job coach X				
14. Accepts criticism appropriately X				
15. Exhibits self confidence				
16. Works at satisfactory rate (not lazy or wastes time) X				
17. Listens and responds correctly				
18. Respects the rights of others				
19. Produces quality work				
20. Communicates appropriately & clearly				
21. Shows initiative X				
22. Uses appropriate language				
23. Asks for help when needed X				
24. Keeps personal life from interfering with work				
25. Handles frustrations & stress appropriately				
26. Adapts to changes in routine & assignments				

Is progress seen since the last report?

These behaviors are also being met in school

Student should consistently strive toward receiving a YES on each behavior.

ADDITIONAL COMMENTS: _____

 JOB PROGRAM COORDINATOR

 JOB COACH