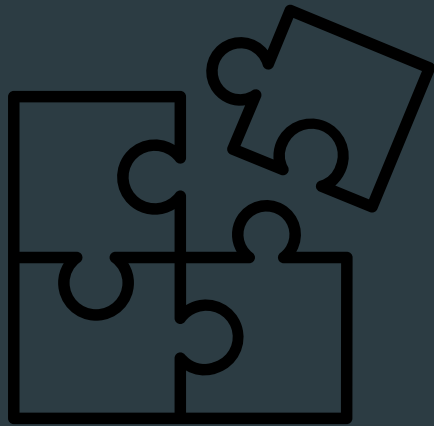




SOUTH DAKOTA
DEPT. OF LABOR
& REGULATION

Job Service Offices

Case Management



One-on-One

- Case management
- Coaching for professional communication, conflict resolution, working with employers, and more.

Basic & Individualized Career Services

- Job search & application assistance
- Resume & cover letter assistance
- Job search workshop
- Mock interviews
- Interest assessments
- Soft skills training

What do I need for My appointment?

DOCUMENTATION + VERIFICATION

- The following information is necessary to verify that applicants are eligible to work in the United States.
- For two-sided documents, both the front and back must be uploaded below.

For the full list of acceptable I-9 documents, please see the following site: <https://www.uscis.gov/i-9-central/form-i-9-acceptable-documents>



or



+



LIST A

Front: _____

Back: _____

U.S. Passport



Resident Card or
Alien Registration
Receipt Card
Form I-551



Foreign passport
with temporary I-
551 stamp



Employment
Authorization
Document with
photo



For nonimmigrant aliens with
employer-specific work
authorization:

- Foreign Passport; **AND**
- Form I-94 or I-94A, including:
 - Same name as passport; **AND**
 - Endorsement of alien's nonimmigrant status (not expired & without restrictions)

Passport from:

- Federal States of Micronesia (FSM); **OR**
- Republic of the Marshall Islands (RMI); **AND**
- Form I-94 or I-94A indicating nonimmigrant admission between U.S. & FSM or RMI

or

LIST B

Front: _____

Back: _____

Driver's License or ID Card
issued by a U.S. Gov. agency



School ID Card with photo



Voter's Registration Card



U.S. Military Card
or draft record



Military Dependent's ID
Card



U.S. Coast Guard
Merchant Mariner Card



Native American Tribal
Doc.



Driver's License issued by a
Canadian gov. authority



Individuals Under 18 Only:

- School record or report card
- Clinic, doctor, or hospital record
- Day-care or nursery school record



LIST C

Front: _____

Back: _____

U.S. Social Security
Card



Certification of
Report of Birth
issued by Dept. of
State
(Forms DS-1350, FS-545, FS-240)



Birth Certificate
Original/certified



U.S. Citizen ID Card
Form I-197



ID Card
for use of Resident
Citizen in the U.S.
(Form I-179)



Employment
Authorization Doc.
issued by Dept. of
Homeland Security
(DHS)



Workforce Services Online

sdjobs.org



WORKFORCE SERVICES FOR INDIVIDUALS

Providing training and education
to help individuals attain
sustainable employment

Workforce Services Online

Get help with your job skills, career search, and training from DLR wherever you are. Click below to access or learn more about our online services. For additional assistance, contact a [Job Service office](#).



ACT WorkKeys Curriculum

Helps individuals build the essential career-relevant skills needed for learning, personal development, and effective job performance.



Alison

One of the world's largest free learning platforms for education and skills training.



Bring Your 'A' Game Anywhere

Allows participants to develop seven workplace skills desired by employers at anytime, anywhere, and on any device.



Big Interview

Offers training and hands-on practice with mock interviews tailored to your industry, job, and experience level and a professional resume builder.



Career Exploration

See what occupations fit your interests, how your skills may transfer to another occupation, how to budget for your lifestyle.



Find a Job in SDWORKS

Find a job using SDWORKS DLR's online jobs database, which has the most job listings statewide.



One-on-One Online Help

Get help with your job skills and career search wherever you are. By signing up for virtual services, you can access personal job services with a DLR representative.



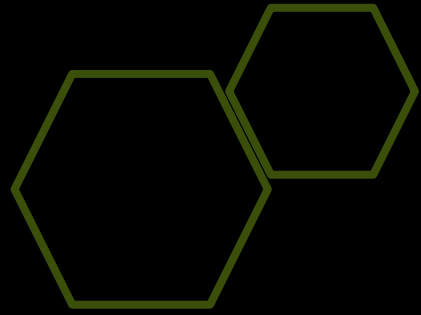
Virtual Hiring Events

Our Virtual Hiring Events let employers and job seekers connect from wherever they may be.



Workshops

DLR and our workforce partners offer virtual, instructor-led workshops at no cost to you. Topics include job search, career exploration, resumes, interviews, financial literacy, and soft skills.



sdjobs.org
or
dlr.sd.gov

The screenshot shows the homepage of the South Dakota Department of Labor & Regulation. At the top, a navigation bar includes links for CONTACT US, UPCOMING EVENTS, NEWS, PUBLICATIONS, and JOIN OUR TEAM. The main header features the department's logo, the name of the Cabinet Secretary, Marcia Hultman, and a search bar. Below the header, there are three main service buttons: FIND A FORM, ONLINE SERVICES, and LEARN ABOUT PROGRAMS. The central content area is divided into two columns. The left column has buttons for 'Find a Job in SDWORKS' and 'Post a Job in SDWORKS', each with a 'MORE SERVICES' link. The right column features a 'VIRTUAL WORKSHOPS' banner with a video thumbnail and a description of the workshops' benefits. Below this, there are eight service tiles arranged in a 2x4 grid, each with an icon, a title, and a brief description: Workforce Services for Individuals, Workforce Services for Businesses, Reemployment Assistance, Employment Laws, Labor Market Information, Job Service Offices, Boards & Commissions, and Insurance.

SOUTH DAKOTA DEPT. OF LABOR & REGULATION
Marcia Hultman
Cabinet Secretary

Font Size: A A A
Select Language
Powered by Google Translate

FIND A FORM **ONLINE SERVICES** **LEARN ABOUT PROGRAMS**

Find a Job in SDWORKS
MORE SERVICES FOR JOB SEEKERS

Post a Job in SDWORKS
MORE SERVICES FOR EMPLOYERS

VIRTUAL WORKSHOPS
Our **Virtual Workshops** can help you achieve personal and economic stability through education, skill advancement, and career development.

WORKFORCE SERVICES FOR INDIVIDUALS
Providing training and education to help individuals attain sustainable employment

WORKFORCE SERVICES FOR BUSINESSES
Helping businesses maintain a skilled workforce through training and education

REEMPLOYMENT ASSISTANCE
Providing economic support to jobless workers and administering the program for liable employers

EMPLOYMENT LAWS
Administering state labor laws and providing dispute resolution

LABOR MARKET INFORMATION
Collecting, analyzing and providing employment-related statistics

JOB SERVICE OFFICES
Providing employment services and workforce training for job seekers

BOARDS & COMMISSIONS
Licensing and regulating occupations and advising key DLR programs

INSURANCE
Protecting the public and providing regulation for insurance industry



**HOW CAN
WE HELP
YOU?**

DLR has services for everyone regardless of eligibility for a program.

Employment Specialists will work with a job seeker to find the best services available to lead them to employment.

Contact our Job Service offices to learn more about how we can assist you.

Development

Soft skills
training

Financial
literacy
education

Tuition
assistance

Training

Resume &
cover letter
assistance

Interview
preparation

Prepare

Find



JOB SEARCH



APPLICATION
ASSISTANCE



JOB REFERRALS
USING SDWORKS



HIRING EVENTS



CONNECTING
WITH EMPLOYERS

Support



Mentorship from DLR Employment Specialist



Individualized career plans



Career interest exploration



Employment related financial supports



Connections to community resources

Get Started

- Aberdeen
- **Huron**
- Mitchell
- Pierre
- **Rapid City**
- **Sioux Falls**
- Spearfish
- Vermillion
- **Watertown**
- **Yankton**

CALL FOR APPOINTMENT

605.773.3372
sdjobs.org



**JOB SERVICE
OFFICES**

Questions?



Thank you!

Job Service Offices

South Dakota Department of Labor and Regulation

Tel: 605.773.3372 | dlr.sd.gov

